

HISTORY 12 – PORTFOLIO ASSESSMENT – COMMUNICATION SKILLS RUBRIC

Development of communication (written & oral) skills:	Communication Skills	Mastery	Competent	Capable	Developing
Written Communication	Structure	<p>I can:</p> <ul style="list-style-type: none"> continuously show my ability to organize my thoughts in a proper paragraph or essay format; with topic sentences, and introduction, insightful conclusion and major ideas separated into highly organized paragraphs. 	<p>I can:</p> <ul style="list-style-type: none"> most of the time show my ability to organize my thoughts in a proper paragraph or essay format; with most paragraphs having topic sentences, an introduction, a conclusion, and my ideas organized into separate paragraphs. 	<p>I can:</p> <ul style="list-style-type: none"> occasionally show my ability to organize my thoughts in proper paragraph or essay format; with some paragraphs having topic sentences, an quick introduction, a very brief conclusion, and my ideas are sometimes organized into separate paragraphs 	<p>I can:</p> <ul style="list-style-type: none"> rarely show my ability to organize my thoughts in a proper paragraph or essay format; with the occasional paragraph having a topic sentence, occasionally having an introduction, and my ideas are rarely organized into multiple separate paragraphs
	Assn. #:				
	Thesis Statement	<p>I can:</p> <ul style="list-style-type: none"> clearly and concisely state my position on an argument in a thought provoking statement located in the introduction of an essay, or as a topic sentence in a paragraph response 	<p>I can:</p> <ul style="list-style-type: none"> sometimes clearly state my position on an argument in a statement located in the introduction of an essay, or as a topic sentence in a paragraph response 	<p>I can:</p> <ul style="list-style-type: none"> occasionally state my position on an argument somewhere in an introduction to an essay, or as a topic sentence in a paragraph response 	<p>I can:</p> <ul style="list-style-type: none"> rarely state my position on an argument somewhere in an essay, or a paragraph response
	Assn. #:				
	Transition Words	<p>I can:</p> <ul style="list-style-type: none"> always use transition words within my writing to make my paper easily readable and thought provoking 	<p>I can:</p> <ul style="list-style-type: none"> sometimes use transition words within my writing to make my paper readable and thought provoking 	<p>I can:</p> <ul style="list-style-type: none"> occasionally use transition words within my writing to make my paper readable 	<p>I can:</p> <ul style="list-style-type: none"> rarely use transition words within my writing to make my paper readable
	Assn. #:				
	Quotations	<p>I can:</p> <ul style="list-style-type: none"> always use quotes and facts to support and enhance my arguments being presented in my work 	<p>I can:</p> <ul style="list-style-type: none"> sometimes use quotes and facts to support my arguments being presented in my work, I rarely just put in quotes as filler 	<p>I can:</p> <ul style="list-style-type: none"> occasionally use quotes and facts to support my arguments being presented in my work, but I mostly just use them as filler 	<p>I can:</p> <ul style="list-style-type: none"> rarely use quotes and facts to support my arguments being presented in my work, I use them to fill space
	Assn. #:				

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	Use of Data	I can: <ul style="list-style-type: none"> integrate charts, figures, diagrams and statistics to enhance and support my argument being presented in my work, also analyze them to determine their value to my argument 	I can: <ul style="list-style-type: none"> sometimes use charts, figure, diagrams and statistics to support my argument being presented in my work, occasionally analyzing them to determine their value to my argument 	I can: <ul style="list-style-type: none"> occasionally use charts, figures, diagrams and statistics to support my argument being presented in my work, rarely analyzing them to determine their value to my argument 	I can: <ul style="list-style-type: none"> rarely use charts, figures, diagrams and statistics to support my argument being presented in my work
	Assn. #:				
Oral Communication	Use of Presentation Mediums	I can: <ul style="list-style-type: none"> show my ability to use multiple forms of presentation materials (posters, poster boards, power point, prezziie, weebly, etc.) to enhance my presentations 	I can: <ul style="list-style-type: none"> sometimes show my ability to use multiple forms of presentation materials, but usually stick to specific types (posters, power points) 	I can: <ul style="list-style-type: none"> occasionally show my ability to use multiple forms of presentation materials, but usually just produce power points 	I can: <ul style="list-style-type: none"> rarely show my ability to use multiple forms of presentation materials
	Assn. #:				
	Eye Contact	I can: <ul style="list-style-type: none"> focus my attention on the audience and rarely, if at all, read from notes or my presentation materials 	I can: <ul style="list-style-type: none"> mostly focus my attention on the audience and only occasionally read from notes or my presentation materials 	I can: <ul style="list-style-type: none"> occasionally focus my attention on the audience, however mostly I read from my notes or my presentation materials 	I can: <ul style="list-style-type: none"> rarely, if at all, focus my attention on the audience, usually just reading from my notes or presentation materials
	Assn. #:				
	Verbal Skills	I can: <ul style="list-style-type: none"> vary the volume of my voice and place emphasis on important aspects of my presentation, and attempt to personalize or portray my presentation as a story 	I can: <ul style="list-style-type: none"> sometimes vary the volume of my voice and place emphasis on important aspects of my presentation, I occasionally try to personalize my presentation 	I can: <ul style="list-style-type: none"> occasionally vary the volume of my voice and place emphasis on important aspects of my presentation 	I can: <ul style="list-style-type: none"> rarely vary the volume of my voice or place emphasis on important aspects of my presentation
	Assn. #:				

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	Collaborative, Contributor Skills	I can:	I can:	I can:	I can:
	Assn. #:	<ul style="list-style-type: none"> ▪ always work well with others on group tasks, completing my responsibilities on time and motivating and assisting others to do so as well ▪ always actively engage in others' presentations asking appropriate and insightful questions 	<ul style="list-style-type: none"> ▪ sometimes work well with others on group tasks, mostly completing my responsibilities on time and motivating and assisting others to do so as well ▪ sometimes actively engage in others' presentations asking appropriate questions 	<ul style="list-style-type: none"> ▪ occasionally work well with others on group tasks, sometimes completing my responsibilities on time ▪ occasionally engage in others' presentations, sometimes asking appropriate questions 	<ul style="list-style-type: none"> ▪ rarely work well with others on group tasks, rarely completing my responsibilities on time ▪ rarely engage in others' presentations, never asking appropriate questions

What do you consider to be your strength in this area of the course so far?

After analyzing this rubric, what skill will you continue to practice? What skill do you still need to focus on for improvement?

What is your goal for the next time these skills will be assessed?